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## St. John the Baptist Parish Sheriff's Office Occupational License Division

*Operated by ACI St John, LLC*  
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### **QUALIFICATIONS REQUIRED OF APPLICANTS FOR ALCOHOL PERMITS**

A. Every person, firm, or corporation desiring to engage in the business of selling vinous, malt, or spirituous liquors at wholesale or retail, shall before commencing business, make application for a permit to do so to the Police Jury of the Parish of St. John the Baptist, which said application shall give the name, residence, age, place of business, kind of business and such information as the Police Jury may require. (Ordinance of January 4, 1951, Section 2)

#### SECTION 15:15 QUALIFICATIONS REQUIRED OF APPLICANTS FOR PERMITS

A. Applicant for state and local permits of all kinds shall meet the following qualifications and conditions.

1. Is a person of good character and reputation and over (18) years of age;
2. Is a citizen of the United States and of the State of Louisiana and a resident of the State of Louisiana continuously for a period of not less than two (2) years next proceeding the date of the filing of the application. However, the requirements as to Louisiana citizenship do not apply to wholesalers or retailers who held permits on or prior to January 1, 1946;
3. Is the owner of the premises or has a bona fide written lease therefore;
4. Has not been convicted of a felony under the laws of the United States or any other state or country;
5. Has not been convicted in this or any other state or by the United States or any other country for soliciting for prostitution, pandering, letting premises for prostitution, contributing to the delinquency of juveniles, keeping a disorderly place, or illegally dealing in narcotics;
6. Has not had a license or permit to sell or deal alcoholic beverages, issued by the United States, any state, or by any political subdivision of a state authorized to issue permits or licenses, revoked within one (1) year prior to the application, or been convicted or had a judgement of court rendered against him involving alcoholic beverages by this or any other state or by the United States for one (1) year prior to the application;
7. Has not been adjudged by the Board or convicted by a court of violating any of the provisions of this Chapter;
8. Has not been convicted of violating any municipal or parish ordinances adopted pursuant to the provisions of this Chapter. If the applicant has been so convicted, the granting of a permit or of a renewal is within the discretion of the Board;
9. Is not the spouse of a person whose application has been denied or whose permit has been revoked, unless judicially separated or divorced; provided that in such cases the age of the ineligible spouse shall be immaterial;

B. If the applicant is a partnership or anyone in partnership with or financed by another, all members of the partnership or all the persons in any way financially interested in the business shall also possess the qualifications of an applicant. The application shall state the full names of all partners and person financially interested and furnish their proper addresses and each shall furnish his affidavit showing his qualifications, as required of an applicant.

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- C. If the applicant is a corporation, all officers and directors and all stockholders owning in the aggregate more than five percent (5%) of the stock and the person or persons who shall conduct or manage the business shall possess the qualifications required of an applicant, to be shown by the affidavit of each accompanying the application. However, the requirements as to citizenship and residence do not apply to officers, directors, and stockholders of corporations applying for retail permits only. The corporation shall be either organized under the laws of the State of Louisiana or qualified to do business within the State of Louisiana.
- D. If the applicant's business is to be conducted wholly or partly by one or more managers, agents, servants, employers, or other representatives, that person shall also possess the qualifications required of the applicant, to be shown by the affidavit of each accompanying the application.
- E. If the applicant, or any other person required to have the same qualifications, does not possess the required qualifications, the permit may be denied.

Upon submittal of beer & liquor license you need:

- Application filled out and notarized
- Fire Marshal (stating OK for permanent occupancy or OK for occupancy) can't say temporary
- Health Department (pink paper)
- Sales Tax Certificate
- Sixty dollars check or money order (payable to St. John Council)
- Copy of ownership or lease
- Social Security number for owners, spouses & manager and spouses
- Original newspaper ads (required to advertise 2 times in local paper)
- Proof of residency in Louisiana for the past 2 years for owner, spouses & managers and spouses & managers and spouses
- Copy of driver's license for owners, spouses & manager and spouses
- Waste Water application completed and turned in.